

Kazokudai Karate - Privacy Policy

Last updated: September 2026

At Kazokudai Karate, we respect your privacy and take the protection of personal information seriously.

This Privacy Policy explains how we collect, use, store and protect personal information relating to our members, parents and guardians, prospective members and people who contact or interact with Kazokudai.

We aim to collect only the information we reasonably need to run the club, communicate with our members and provide a safe and enjoyable karate environment.

1. Who we are

Kazokudai Karate is responsible for the personal information we collect and use in connection with the running of our karate club.

If you have any questions about this Privacy Policy or would like to know more about the information we hold, please contact us at: admin@kazokudai.com

Our website is www.kazokudaikarate.com

2. Information we may collect

Depending on your relationship with Kazokudai, we may collect information such as:

Members and parents/guardians

- Name and date of birth
- Address, postcode and contact details
- Parent or guardian details for members under 18
- Emergency contact details
- Collection arrangements for junior members
- Membership information
- Attendance and grading records

Health and safety information

- Relevant medical conditions, allergies, injuries, medication, disabilities or additional needs
- Other information that our instructors need to know to help support a member safely
- Information needed to respond appropriately to an accident or medical emergency

Karate and activity information

- Previous martial arts experience, style and grade
- Current sports or exercise activities
- Information about current fitness and training preferences
- Information about the member's goals and reasons for taking up karate

Membership and payments

- Information relating to membership fees and payments
- Information needed to manage your membership and membership status

Enquiries and communications

- Information you provide when making an enquiry or contacting us
- Records of relevant correspondence where necessary for the administration of the club
- Information about how you heard about Kazokudai and other information provided during the enquiry or trial process

Photography and video

- Photographs and video taken during classes, gradings, competitions, events and other club activities, where appropriate permissions have been provided

We aim to collect only information that is reasonably necessary to administer the club, communicate with our members and help provide a safe and enjoyable karate environment.

3. How we use your information

We use the information we collect for the following purposes:

- To set up and manage memberships and trial periods
- To communicate with members, parents and guardians about classes, training, gradings, competitions, events and other club matters
- To maintain accurate membership, attendance and grading records
- To process and manage membership fees and payments
- To help ensure the safety and wellbeing of our members during training
- To take account of relevant medical information, additional needs or injuries when planning and delivering training
- To respond appropriately to accidents, injuries or medical emergencies
- To organise gradings, competitions, events and other club activities
- To respond to enquiries and manage the trial and new-member process
- To keep appropriate records of communications and membership administration
- To understand how people find and join Kazokudai and help us improve our services and communications
- To meet our legal, safeguarding and administrative responsibilities
- To manage and protect the club and its members
- Where permission has been provided, to use photographs and videos for the purposes explained in our Photography and Video Consent

We will only use personal information for appropriate purposes connected with the running of Kazokudai and will not use it in ways that are inconsistent with the reasons it was collected.

4. Why we use your information (our lawful basis)

Kazokudai uses personal information only where we have a lawful reason to do so. Depending on how we use the information, this may be based on:

Providing and managing your membership – Contract

We need to use certain personal information to provide your membership and manage your relationship with Kazokudai. This includes information such as your name, contact details, membership information, attendance, grading records and payment information.

Running the club safely and effectively – Legitimate Interests

We have a legitimate interest in using appropriate information to run Kazokudai effectively, communicate with our members, maintain accurate records and provide a safe and well-managed training environment.

We will only use information in this way where it is necessary and where our interests are not outweighed by your rights and interests.

Legal and safeguarding responsibilities – Legal Obligation

In some circumstances, we may need to collect, keep or share personal information because we have a legal or regulatory obligation to do so.

Health and medical information – Special Category Data

Information about medical conditions, allergies, injuries, medication, disabilities and additional needs is considered sensitive or **special category personal data** under data protection law.

We collect and use relevant health information where it is necessary to help us provide safe training and respond appropriately to accidents or medical emergencies. We will take appropriate steps to protect this information and limit access to those who need it.

Where required, we will rely on **explicit consent or another appropriate legal condition** for using this type of information.

Photography and video – Consent

Where we use photographs or video of members for the purposes described in our Photography and Video Consent, we rely on the permission given by the member or their parent/guardian where appropriate.

You can withdraw this permission at any time for future use by contacting us.

Marketing – Consent

Where we send optional marketing communications, such as newsletters, promotions or information about club events, we will rely on your consent where required.

You can withdraw your consent or ask us to stop sending marketing communications at any time.

Emergencies – Vital Interests

In an emergency, we may need to use or share relevant personal information to protect someone's life or prevent serious harm. This may include providing relevant information to emergency services or medical professionals.

5. Medical and Health Information

As karate is a physical activity, it is important that we are aware of any relevant medical conditions, allergies, injuries, medication, disabilities, additional needs or other health information that may affect a member's ability to participate safely.

We will use this information to help our instructors provide appropriate support and to help us respond appropriately in the event of an accident, injury or medical emergency.

Medical and health information will be treated as confidential and will only be made available to those who reasonably need to know it for the safety, care and appropriate management of the member.

Where necessary in an emergency, relevant information may be shared with emergency services, medical professionals or other appropriate persons to help protect the member's health and safety.

Members, parents and guardians should tell Kazokudai as soon as possible if relevant medical or health information changes.

6. Photography and Video

From time to time, photographs and videos may be taken during classes, gradings, competitions, events and other club activities.

These photographs and videos may be used for:

- The Kazokudai Karate website
- Our official social media pages
- Club newsletters
- Printed promotional material
- Displays within the dojo

Where photographs or videos are intended for these purposes, we will use them in accordance with the permission provided by the member or their parent/guardian where appropriate.

When joining Kazokudai, members or their parent/guardian are given the opportunity to give or withhold permission for photographs and videos to be used for club promotion.

If you have given permission, you can withdraw or change that permission at any time by contacting admin@kazokudai.com. Withdrawal of permission will apply to future use, although it may not be possible to remove images that have already been printed or published.

We will take reasonable care when using photographs and videos and will not knowingly use images in a way that is inappropriate, misleading or likely to cause embarrassment or harm.

7. Communication

We use the contact details you provide to communicate with you about your membership and matters relating to Kazokudai Karate.

This may include:

- Classes and timetable information
- Gradings and competitions
- Membership information
- Payment information
- Safety and important welfare information
- Club notices and announcements
- Events and activities relating to your membership

These communications are an essential part of administering your membership and keeping members and parents/guardians informed.

We may contact you by email, telephone, text message or other communication methods that we use to manage the club.

We will keep our communications relevant to your relationship with Kazokudai and will not use your contact details for unrelated purposes.

8. Marketing

From time to time, we may send optional marketing communications about Kazokudai Karate, such as:

- Club news and newsletters
- Promotions and special offers
- Information about club events and activities
- Other information that may be of interest to our members and families

These communications are **optional** and are separate from the essential communications needed to administer your membership.

Where required, we will ask for your permission before sending marketing communications. You can withdraw your permission or ask us to stop receiving marketing communications at any time by contacting admin@kazokudai.com.

Withdrawing your marketing permission will not affect your membership or the essential communications we need to send you about your membership, classes, payments, safety or other important club matters.

9. Who we share information with

We will only share personal information where there is a reasonable and appropriate need to do so.

Depending on the circumstances, this may include sharing relevant information with:

- **Parents or guardians**, where appropriate, for junior members
- **Instructors and authorised club staff**, where they need information to administer membership or support a member's safety and wellbeing
- **Governing bodies or organisations connected with karate**, where necessary for matters such as licences, gradings, competitions or membership administration
- **Service providers** who help us run the club, such as membership, payment or communication systems
- **Emergency services or medical professionals**, where necessary to respond to an accident, injury or medical emergency
- **Authorities or other organisations**, where we are legally required to provide information

We will only share the information that is reasonably necessary for the particular purpose and will take appropriate steps to ensure that personal information is handled securely.

We do **not** sell members' personal information to third parties.

10. How we store and protect your information

We take reasonable steps to keep the personal information we hold secure and protected from unauthorised access, loss, misuse, alteration or disclosure.

Personal information may be held in paper records, electronic systems or other systems used to manage the club.

Access to personal information is limited to those who reasonably need it to carry out their role within Kazokudai or to provide services on our behalf.

We regularly review the information we hold and take reasonable steps to ensure that it remains accurate and up to date.

While we take appropriate care to protect personal information, no method of storing or transmitting information can be guaranteed to be completely secure.

11. How long we keep your information

We will only keep personal information for as long as we reasonably need it for the purposes described in this Privacy Policy.

The length of time we keep information will depend on the type of information and why we collected it. For example, we may need to keep membership, payment, attendance or grading records for an appropriate period after a membership ends for administration, record-keeping or legal purposes.

Medical and health information will be kept only for as long as it is reasonably necessary for the safety and administration of our members.

When personal information is no longer needed, we will take reasonable steps to securely delete it or dispose of it appropriately.

We may retain some information for longer where we are required to do so by law or where it is reasonably necessary to protect the club or its members.

12. Your Data Protection Rights

You have rights in relation to the personal information we hold about you. Depending on the circumstances, these may include the right to:

- **Ask what personal information we hold about you**
- **Ask us to correct information that is inaccurate or out of date**
- **Ask us to delete personal information where there is no longer a valid reason for us to keep it**
- **Ask us to restrict how we use your information in certain circumstances**
- **Object to certain ways we use your information**
- **Withdraw consent** where we are relying on your consent to use your information, such as for marketing or photography and video

If you would like to exercise any of these rights or have questions about how we use your personal information, please contact us at admin@kazokudai.com.

We will consider your request and respond within the timescales required by data protection law. In some circumstances, we may need to ask for information to confirm your identity before responding to a request.

Please note that these rights are not absolute and there may be circumstances where we are legally entitled or required to continue holding or using certain information.

13. Children and Young People

Kazokudai Karate collects and uses personal information about children and young people as part of providing and managing junior membership.

Where a member is under 18, we may collect information from their parent or guardian, including contact details, emergency information, medical and additional-needs information, and information needed to support their participation in karate.

We take particular care when handling children's personal information and aim to ensure that it is used only for appropriate purposes connected with their membership, safety, wellbeing and participation in club activities.

Where appropriate, parents or guardians may exercise data protection rights on behalf of a child. Depending on the child's age and understanding, we may also consider the child's own wishes and involvement when responding to a request.

Photographs and videos of junior members will only be used for the purposes explained in our Photography and Video section and in accordance with the permission provided by their parent or guardian where appropriate.

We will not knowingly use children's personal information for unrelated purposes or share it more widely than is reasonably necessary.

14. Cookies and Our Website

Our website may use cookies or similar technologies to help it function properly and, where applicable, to understand how visitors use the website.

Cookies are small files that are stored on your device when you visit a website. Some cookies may be necessary for the website to operate, while others may be used for additional features or website analytics.

Where consent is required, we will ask for your permission before using non-essential cookies or similar technologies.

You can manage or disable cookies through your browser settings. Please be aware that disabling certain cookies may affect how some parts of the website function.

We may update this section if the cookies or technologies used on our website change.

15. Complaints and the Information Commissioner's Office

If you have a concern about how Kazokudai Karate has collected, used or handled your personal information, we would encourage you to contact us first so that we can try to resolve the issue.

You can contact us at admin@kazokudai.com.

You also have the right to make a complaint to the **Information Commissioner's Office (ICO)**, which is the UK's independent data protection regulator.

The ICO's website provides further information about your data protection rights and how to make a complaint.

[Information Commissioner's Office \(ICO\)](#)

16. Changes to this Privacy Policy

We may update this Privacy Policy from time to time to reflect changes to how Kazokudai Karate operates, the information we collect or use, or changes in data protection requirements.

When we make significant changes, we will take reasonable steps to make members aware of the updated policy.

The date at the beginning of this Privacy Policy shows when it was last updated.

If you have any questions about this Privacy Policy or how we handle personal information, please contact us at admin@kazokudai.com.